

Minutes of Norbury and Roston Parish Council Meeting held on Monday 16th March 2026 at 7.00pm in The Mary Clowes Hall

Present: Cllr Steve Davis (Chair), Cllr. Karl Davis (Vice Chair), Cllr. Anne Lewis, Cllr Michele Robinson, Cllr Karena Freeman, Cllr Steve Bull (DDDC), Cllr Sue Bull (DDDC) and Miss Katy Granter (Clerk).

1. Apologies – none

2. Public Participation – Cllr Steve Bull (DDDC) stated that another Government Consultation with new options regarding the reorganisation of the Councils is live on the DDDC website - <https://consult.communities.gov.uk/local-government-reorganisation/derbyshire-and-derby/>

The deadline is 26/03/2026. This will be referenced at Westminster. **Action: Clerk to publish links on the community website, village Facebook page and the village notice boards and encourage parishioners to partake in the survey.**

3. Matters Arising

- a. **Potholes** – it was agreed that all Councillors and Clerk in the Parish to collate the What3Words reference for all the potholes within the village and share with Clerk:
Cllr Karl Davis – Squashly Bank and Roston Common.
Cllr Michele Robinson – Norbury Farm area, up to Norbury Primary School and up to Ellastone Bridge.
Cllr Steve Davis – Mill Lane
Cllr Karena Freeman – The Hollow, Bag Lane, Bowling Alley Lane / Church Lane.
Clerk – Undertown Lane / Meadow Lane and Shields Lane
Action: Clerk to collate all references once received and submit to Cllr Steve Bull (DDDC) and Cllr Sue Bull (DDDC)
- b. **Footpath** – Cllr Anne Lewis had received a complaint from a member of the parish that the Public Footpath on Main Street is very muddy, slippery and dangerous to use. Cllr Steve Bull (DDDC) explained that it is the land owner that is responsible for the paths however as this more the approach to the public footpath he advised to contact Vicky Kellen, Footpath Officer (DDDC) to request clarification on the best course of action. It was noted to check the Land Registry for who owns the land in question. **Action: Clerk to proceed with enquiries and communicate to Parish Councillors.**
- c. **Lid Lane Gritting** – Funding for a grit bin has been allocated by DDDC to be located at Norbury Primary School. **Action: Clerk to manage the process and confirm when completed.**
- d. **Damaged road sign Bowling Alley Lane** - Clerk confirmed the road sign at the pub has been replaced and the highways have acknowledged the request for the Bowling Alley Lane / Lid Lane sign to be replaced. **Action: Clerk to monitor progress and chase where necessary.**
- e. **Speeding / Safety Road Markings (School)** – Clerk read out email reply from Julian Gould's PA confirming that the message has been sent to the Traffic Commissioning Team at DDDC and we will hear back in due course. **Action: Cllr Steve Bull (DDDC) and Clerk to monitor and chase where necessary.**
- f. **Bills Charity / Norbury Charities** – The bank account for The Bills Charity is being charged a service charge of £4.25 per month and consequently has gone into an overdraft. Because the bank account name does not align with Charities Commission Lloyds have stated they are unable to classify the account as a charity meaning no further charges will be charged we are now pursuing enquiries into getting either a new bank account for the charity, however Bills Charity is one of many under the 'Norbury Charities' name on the Charities Commission. It was agreed by all that £50 from Parish Council funds to be loaned to the Bills Charity account to avoid any overdraft fees and thorough check of all assets and status of each charity to be conducted.
It was also pointed out that a potential historical error has surfaced regarding the rental payments received for Bills Charity, that the rent for 2 pieces of land appear to have been, in error, coming into the parish council account since 2004. Discussed by all present that if the error has indeed occurred, the options for remedy need to be discussed and agreed. Copies of the Parish map to be copied and distributed to member of the Parish Council so that assessment of all areas of land to conclude to whom they belong to either the Parish, or the charity, so these can then be listed and held formally for better record keeping. **Action: Cllr Anne Lewis to provide copies of the Parish maps and Clerk to proceed with research and update Councillors.**

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4. Correspondence –

Letter received from Cllr Michele Robinson confirming her resignation from the Parish Council and Bills Charity as from 01/04/2026. **Action: Clerk to inform Caroline Leatherday / Jason Spencer DDDC and publish vacancy to the Parish.**

5. Minutes of the last meetings 12th January 2026 – All agreed correct and signed off by Cllr Steve Davis (Chair) Action: Clerk to file.

6. Planning Applications – reference: 26/00221/FUL. Action: Clerk to forward by email to Councillors

7. Norbury and Roston Flyer – to note:

- Vacancy for new Parish Councillor who lives or works within the Parish
- Confirm repair / replacement of the road signs, Lid Lane (pub) and Squashly Bank.
- Appreciation of thanks to Carl Jeffreys for his continued support and work within the village keeping the roads swept and mindful traffic flow within the school drop off and collection times.
- Potholes – encourage parishioners to send the What3Words reference / road name location to DDDC

Action: Clerk to send official wording to Toni for next flyer.

8. Bank Accounts

Treasurers Account - £2564.05 (16/03/2026)

Cllr Steve Davis and Cllr Karl Davis to be added to the Natwest online banking following Cllr Michele Robinson's resignation. **Action: Cllr Karena Freeman and Cllr Michele Robinson to proceed, Clerk to forward any printed correspondence received for Cllr Steve Davis and Cllr Karl Davis.**

9. Finance

- a. Invoice: David Sillitto (Grass cutting 2025) £100.00 (PAID)
- b. Invoice: DALC (annual membership) £189.95 (PAID)
- c. £50 transfer to the Bills Charity account (PAID)

10. Date of Next Meeting: Monday 18th May 2026, 7.15pm, Mary Clowes Hall. Please note that this meeting is to follow the Annual General Meeting at 7pm.

Meeting closed at 8.21pm