

Minutes of Norbury and Roston Parish Council Meeting held on Monday 27th July 2026 at 7pm in The Mary Clowes Hall

Present: Cllr. Karl Davis (Chair), Cllr Karena Freeman, Cllr. Anne Lewis, Cllr Angela Jones and Katy Granter (Clerk).

1. **Apologies** – Cllr Steve Davis (Vice Chair) Cllr Steve Bull (DCC) Cllr Sue Bull (DDDC)
2. **Public Participation** – 2 members of the public present. The Parish Council expressed a wish to encourage greater public attendance at future meetings.
3. **Matters Arising**
 - a) **New Parish Councillor** – welcome to Angela Jones, a Q&A was conducted by Cllr Karl Davis (Chair) Angela has lived in Norbury & Roston for 20+ years and is looking forward to working to help the Parish Council and the parishioners.
Action: Clerk to submit the signed declaration of acceptance of office form to DDDC with the new Parish Councillor details, update the Norbury and Roston community website and prepare a summary and introduction to the new Parish Councillor for publication in the village flyer.
 - b) **Damaged road sign Bowling Alley Lane** – the damaged sign was taken away by Highways some time ago and is still missing.
Action: Clerk to chase with highways for an update. Clerk to update Parish Councillors when further information becomes available.
 - c) **Burst water main, Squashly Bank** – reported but no update.
Action: Clerk to contact Cllr Steve Bull (DCC) to ask for an update. Clerk to update Parish Councillors when further information becomes available.
 - d) **Speeding / Safety Road Markings (School)** – update from Cllr Karl Davis (Chair) on behalf of Cllr Steve Davis (Vice Chair): no response received from last meeting.
Action: Cllr Steve Davis (Vice Chair) to chase for an update / response. DCC have introduced an initiative named “Safer Lanes”
Action: Clerk and Cllr Karl Davis (Chair) to investigate for more information and update Parish Councillors when further information becomes available. It was agreed that the school needs to also campaign for better safety.
Action: Cllr Karl Davis (Chair) and Cllr Steve Davis (Vice Chair) to meet with Sally Wright (Head Teacher) when the new term starts (September) to formulate a campaign to involve the school and parents / guardians / carers of the pupils.
 - e) **School / Village Hall car park** - discussion regarding the car park being at full capacity at school pick up times causing parents / guardians / carers to park on Lid Lane. Concluded that the issue is with the school and the Village Hall committee Chairperson.
4. **Correspondence** - Local Plan Organisation update for the Councils, in person forums & online forums invitation received.
Action: Clerk to forward on to Cllr Karl Davis (Chair) who has committed to partake.
5. **Minutes of the previous meeting 18th May 2026** – approved as a true and accurate record and signed off by Cllr Karl Davis (Chair)
 - a. **Public Footpath, Main Street** – ongoing. The condition of the footpath remains a concern due to reported damage/disrepair.
Action: Clerk will contact the DCC Footpath Team to establish land ownership, determine responsibility for repairs, and provide an update to Parish Councillors accordingly.
 - b. **Land rental monies received** – confirmed that the payments received are correct and should be paid to the Parish Council.

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6. **Planning Applications** – no planning applications had been received to date.

7. **Norbury and Roston Flyer –**

- a. Introduction to the new Parish Councillor
- b. Message about the recent break-ins in July
- c. Following a verbal thanks from Cllr Karl Davis (Chair), it was agreed that the village flyer would include a note of thanks to Joy Chadfield for her continued dedication to maintaining the beautiful flower boxes throughout the village.

Action: Clerk to contact PCSO Bradley – for advice and guidance and share with the villagers when information is received.

Member of the public present to share information with Clerk on the “Code Alert” scheme which encourages residents to be vigilant for any suspicious activity.

8. **Bank Accounts** - Treasurers Account - £5,971.96 (27/07/2026)

9. **Finance -**

- a. **Lloyds / Natwest / Bankline online banking** – It was decided who is required to be signatories and have authority on the online bank accounts, agreed that: Cllr Karena Freeman and Cllr Karl Davis (Chair) and for Clerk to have action only permission.

Action: Cllr Karena Freeman to update the online banking.

- b. **Payment for Auditor** – Cheque for £20.00 signed.

Action: Clerk to deliver cheque with a thank you card.

10. **Date of Next Meeting** – agreed and confirmed: Monday 14th September 2026, 7pm.

Meeting closed at: 8.15pm